



California Association for Property and Evidence, Inc.

Serving the Needs of Law Enforcement Property and Evidence Personnel

State Board Meeting - Minutes

Location: **Doubletree by Hilton – Rhonert Park, Sonoma Wine Country**

Date: **Saturday August 26, 2023 – 8am to 2pm**

Attendees

Kim Carlson, Russ Tyndall, Randy Carpenter, Melissa Dooley, Naomi Carter, Christine Bair, Tim Thomas, and Lauren Rackley

Minutes

LR 2024 Seminar Seminar Update

- 24 attendees registered to date
- Deadline to be set for registration two weeks prior to seminar
- Committee established for training/classes
- KC to do raffle items
- TT to do vendors/exhibitors
- MD and NC to do centerpieces
- CB to do instructor gifts
- RT to do App and Website
- 3 classes per session

Tour of conference space for 2024 Seminar with Ashley

NC Vacant board positions/cross training board members

- TT makes motion to not appoint vacant board position and continue as if until regular election.
- RC seconds motion
- All in favor
- Motion passes

MD Membership

- MD presents current numbers
- Membership numbers are rising

RC Treasurer's Report/Finances



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- Chapter funds
- State funds
- Seminar funds

RT Website and Cvent App

- Badging and automated check-in with Cvent
- Tentative class schedule for 2024 seminar needed for App and website

TT Mentorship

- Knowledge and specialties needed for State Board
- Need to establish mentorship for members interested in the State Board
- Reach out to membership about upcoming elections

CB Chapters

- Sierra Nevada one day training (MH Firearms) went well
- CB has been checking in with Chapter Presidents
- Chapters need to have (3) trainings a year, not including the seminar
- POOTY deadlines have been posted on website
- CB makes motion to have June 15th be the cut off on submissions of receipts for payment/reimbursement
- NC seconds motion
- All in favor
- Motion passes

KC Assets/Santa Ana College

- All of our trainings can be certified/accredited if we have an Instructor of Record on site.
- Our one day trainings are eligible for Santa Ana College reimbursement
- Other board members to apply for Instructor of Record
- Chapter President/Board Meeting to be held in January
- We have contracts for 2025-2027 Seminar locations

End