



California Association for Property and Evidence, Inc.

Serving the Needs of Law Enforcement Property and Evidence Personnel

State Board Meeting - Minutes

Location: **Town & Country, San Diego**

Date: **Saturday Feb. 4, 2023 – 8am to 5pm**

Attendees

Kim Carlson, Russ Tyndall, Mia Medlin, Randy Carpenter, Kim Cessna, Melissa Dooley, Naomi Carter, Christine Bair, and Tim Thomas

Minutes

EMI to make presentation to board after 2023 Seminar

Networking with members

- reach out to members to discuss needs/knowledge
- Audio/video
- marketing

Guidelines for board members

- The board members will outline their various duties to be a guide for future members
- Christine and Naomi to compile duties into a digital manual

Travel Policy for C.A.P.E

- Review and/or revise

Upcoming changes with Chapter Boards

- Chapter Director to reach out/assess needs
- This year is a Chapter election year

2023 Seminar Status

- Site contracts current/future
- Vendors (Tim)
- Certificates/lanyards (Christine)
- Seminar update (Melissa)
- Classes/speakers (Naomi)



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- Seminar app (Russ)

November 1st to be the new deadline for all awards and scholarships nominations.

- TT makes motion
- 2nd by MM
- All in favor
- Motion passes

C.A.P.E. NorCal training to be hosted in Pleasanton

Treasurer's Report

Round Table Discussion

End